

Lincoln Jr. Zebras Youth Football and Cheer Meeting Minutes

July 10, 2024

6:30 PM

Brick and Barrel Pizza, Lincoln

Regular Meeting

Meeting Chair/Facilitator: Ben Rask

Board Members/Invitees: Ben Rask, Erin Lewis, Liz Rogers, Angie Zimmer, Breanne Kohl, Brian Aguilar, Lisa Reeder, Alison Kowalczyk, Ashley Gilbertson, Rosie Scorsur, Amber Williams, Kortney Williams, Jenny Stelter, and Sara McHugh.

I. CALL TO ORDER: 6:34 PM

ROLL CALL: Ben Rask, Erin Lewis, Liz Rogers, Breanne Kohl, Brian Aguilar, Lisa Reeder, Alison Kowalczyk, Ashley Gilbertson, Rosie Scorsur, Amber Williams, Kortney Williams, Jenny Stelter, and Sara McHugh. Not Present: Angie Zimmer

II. OPEN BUSINESS/ISSUES:

- a. Approval of Minutes from 5/21/2024, 6/4/2024, 6/19/2024 (zoom) and 6/26/2024:
 - 5/21/2024 – Rosie motioned, Erin seconded, unanimous yes.
 - 6/4/2024 - Rosie motioned, Erin seconded, unanimous yes.
 - 6/19/2024 – Rosie motioned, Brian seconded, unanimous yes.
 - 6/26/2024 – Rosie motioned, Erin seconded, unanimous yes.
- b. Review of 5/1/2024 Minutes - Minutes Change Vote (tabled to future meeting)
- c. Voting by Email/Motions/Agenda Items (NP Law, Bylaws, etc.):
 - All members were notified that there is a two-step process. First step is for everyone to agree to vote via e-mail (meaning all members must agree if one does not agree the vote by e-mail cannot proceed). If email voting is not agreed upon, then topic would need to be put on next meeting's agenda. It was also suggested that a zoom meeting would be best if absolutely needed and should only be called if it would create an issue for the organization by waiting until a regularly scheduled meeting.
 - All voting items require a motion and must be seconded before moving on to a board vote.
 - Agenda items must be included in the agenda item request and not added after the fact to allow all board members to see what is planned for discussion at the meeting if they are unable to attend (transparency among entire board). Round table topics are for updating board on anything related to their position that does not require a vote or board discussion.
- d. Registration Incentives Update: Ben stated that winners will be selected after Jamboree. Board members would be excluded; however, it was discussed about Spirit Wear credit could be awarded if a Board member won, especially since the early bird registration was given to everyone including board members. Gate entry and snack bar credit would not be awarded to a board member due to the free entry and the free meals board members get.

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e. Spirit Wear:

- Request for \$6500 more to purchase spirit wear. Liz motioned, Amber seconded, unanimous yes vote.
- Ideas to raffle off old spirit wear or sell at cost. Will further discuss at future meeting.
- Sparkle by Kat – will be withdrawing from this fundraiser as it was not stated upfront that there is a minimum purchase threshold for each item.

f. Snack Bar Assistance: Liz and Breanne agreed to grab donuts and pizza.

III. NEW BUSINESS

a. President Meeting Update:

- Player Card Changes: Certification of books training coming up August 12th, book certification is on August 14th.
- Upcoming Dates: Jamboree moved to Sunday, August 18th. Picture will need to be rescheduled.
- Jamboree – see upcoming dates items

b. Enrollment Numbers: 90 football players, 96 cheerleaders

c. Fireworks Sales: profit was approximately \$25,000 for fireworks booth. Krispy Kreme was approximately \$1300. OTP Fundraiser, remaining dates 7/29/2024 and 8/6/2024. Dick's 20% is being sent out to all athletes. Nate at Sprouts was interested in sponsorship, and still got to spend \$500 gift card at Dick's.

d. Mandatory Reporting Certifications: All board members must provide their certificates of completion to Secretary, Liz Rogers as soon as possible to be compliant with AB506 Mandated Reporter.

e. Interviews: Working with Nidia to set up interview when she arrives back from being out of country and still trying to get a hold of Michelle.

f. Scholarships/Scholarship Requests: ben said he reached out to the families to at least pay \$100. 4 scholarships were being requested. Been will follow up with details.

g. Updates on Website: Breanne stated that TeamSideline must be out of date since options shown in help videos were not available. Breanne also stated that she had received an email from TeamSideline that said they wanted to assist with updating our website. Ben stated he was in contact with them and looking to attend a training to update the website as well.

h. Coach Pics/Bio's: Breanne requested outstanding Cheer coach bios and pictures in coach shirts, with a white background, to post completed info to our webpage.

i. Cheer Camp Sponsorship – Mackenzie Denoyer \$75, Liz motioned, Erin seconded, unanimous yes.

j. Board/Coach Applications/Paperwork: Need all paperwork turned in as soon as

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possible. Cannot be on field without everything turned in. All paperwork should be sent to the Jr. Zebras secretary email. Liz requested to not forward, but instead redirect so they know the correct person to submit this info. Also requested to not collect paperwork on secretary's behalf so there is a paper trail/proof of direct submission and to avoid delays.

- k. "Special" Meetings and Notice: Need to allow at least 48 hours' notice of any called meeting unless there is an emergency at which time could potentially be discussed as executive board to decide if an emergency meeting is required depending on sensitivity of issue.
- l. Board Responsibilities/Coaching: Reminder that those in Board positions AND Coach positions, Board capacity is priority over coaching. Since we have new members, this was a soft reminder.

IV. OPEN DISCUSSION/ROUNDTABLE:

- a. Vice President – N/A
- b. Spirit Wear Coordinator – N/A
- c. Treasurer – provided update to Treasurer report.
 - General Savings: Ending balance as of 6/30/2024: \$2500.18
 - Football Savings: Ending balance as of 6/30/2024: \$52,836.82
 - Football Checking: Ending balance as of 6/30/2024: \$2500.00
 - Cheer Checking: Ending balance as of 6/30/2024: \$26,680.98
 - New General Checking: Ending balance as of 6/30/2024: \$36,003.63
 - Withing General Checking (Eric Morales Fund): \$5000.00
- d. Secretary – N/A
- e. Director of Public Info – Breanne requested what to do about people emailing about missing the equipment handout. Brian stated to tell parents to contact and coordinate with their head coach.
- f. Site Director/Football Director – Helmet box lost and is being replaced. Need 100% participation for equipment handout and JAMZ event. Ben and Brian going through bags and will be checking helmets. Send out a special thanks to Jeff Anderson (i.e. a spirit pack/swag bag) for taking time out to come to clinic.
- g. Equipment Coordinator – N/A
- h. Parent Volunteer Coordinator – N/A
- i. Board Advisor – N/A
- j. Snack Bar Coordinator – N/A
- k. Cheer Director – N/A
- l. Assistant Cheer Director/ Registrar – Parent showcase will be Sunday 1:30 PM – 2 PM.
- m. Cheer Coordinator – N/A
- n. President/ Fundraiser Coordinator – N/A

V. ADJOURNMENT: 8:32 PM