

Lincoln Jr. Zebras Youth Football and Cheer Meeting Agenda

September 3, 2024

6:30 PM

Foskett Ranch Elementary, Lincoln

Regular Meeting

Meeting Chair/Facilitator: Ben Rask

Board Members/Invitees: Ben Rask, Erin Lewis, Liz Rogers, Angie Zimmer, Breanne Kohl, Brian Aguilar, Lisa Reeder, Alison Kowalczyk, Ashley Gilbertson, Rosie Scorsur, Amber Williams, Kortney Williams, Jenny Stelter, Sara McHugh and Michelle Hunt.

- I. CALL TO ORDER: 6:35 PM
- II. ROLL CALL: Ben Rask, Liz Rogers, Brian Aguilar, Lisa Reeder, Alison Kowalczyk, Ashley Gilbertson, Jenny Stelter, and Sara McHugh. Not Present: Erin Lewis, Angie Zimmer, Breanne Kohl, Rosie Scorsur, Amber Williams, Kortney Williams, Michelle Hunt
- III. OPEN BUSINESS/ISSUES:
 - a. Approval of Minutes from 7/31/2024 and 8/6/2024 (zoom) Lisa motion, Ashley 2nd, unanimous yay.
 - b. Football Budget: Brian motioned, Liz second, unanimous yay. Adding \$1500 misc. area. Ben will send updated budget by the end of next week.
 - c. Cheer Bios/Pics: Ben texted Samantha telling her it is due tonight. Photos on drive if needed.
 - d. Treasurer Report: Will provide once statements are posted in the next day or so.
 - e. Detailed Accounts Payable by Month – YTD Request follow-up: Will be working on and have done by end of week.
 - f. Revised Cheer Budget/Extra Money Needed for Church Rental - Hold to next meeting. Alison stated Amber had her move additional money for pink and blue pom poms when purchase was made on Cheer credit card. Should have been in budget. Stated Cheer has requested two transfers recently that treasurer completed. Transfers from one account to another were not board approved.
- IV. NEW BUSINES
 - a. Facebook Issues (Disabled): Set up new FB as business/sports organization. Then send out email to explain we have new account and that the old account was closed.
 - b. Needs vs. Wants: Chin straps and water bottles. 2 things of water bottles to purchase under the \$1500 misc., will remove chin straps and mouth guards from budget as we don't provide those. Most athletes purchase their own anyways and Crawford Orthodontics sponsors the mouthguards.
 - c. Equipment Rollover: Pants and equipment that is not good can be tossed if it is beyond decent use. At the end of year, after equipment return and inventory will be done so we know what to order for 2025.
 - d. Fundraiser Updates: Ideas - See's candy for Christmas, Hops and Hogs are interested in doing an LJZ night and possibly become sponsor, Leatherby's night. Referral

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credit from general sponsorship whether cheer or football collects. Referral credit from individuals will go back to specific athlete. All general sponsorship for organization will go to organization as a whole regardless of if football or cheer brought it in since we are Football AND Cheer.

- e. Resignation Letters for those that Resign: Need Nidia to provide resignation in writing to LJZ President, Secretary or Board (email or letter) so Board can acknowledge, and it can be reflected in the minutes. Informed board that resignations must be in letter form and submitted to board and that we did not do that when Melissa Gomez resigned.
- f. Approval of Expenditures via President \$200 or less: Any monies spent must be brought to board and acknowledged in minutes, as well any transfers requested unless it is in previous minutes. Lump sums based on budgets (football or cheer) is one thing as the budget is approved, then the transfer approved for the budget total, but any additional requests to cover additional costs or unexpected costs must be motioned and voted on if it was not included in the budget.

V. CLOSED SESSION

- a. Concerned Parent Coach Issue: Requested Ben send all documentation including his letter. After 4th request Ben stated he would send those for confidential record as soon as possible.

VI. OPEN DISCUSSION/ROUNDTABLE:

- a. Vice President
- b. Spirit Wear Coordinator
- c. Treasurer
- d. Secretary
- e. Director of Public Info
- f. Site Director/Football Director
- g. Equipment Coordinator – Sara is making spirit rags to wave at home games during big plays and touchdowns. Will give away roughly 25 and provide to Cheerleaders to pass along each squad throughout the day. If it becomes a hit, we will sell at Spirit Booth.
- h. Parent Volunteer Coordinator
- i. Board Advisor
- j. Snack Bar Coordinator
- k. Fundraiser Coordinator
- l. Cheer Director
- m. Assistant Cheer Director/ Registrar
- n. Cheer Coordinator
- o. President

VII. ADJOURNMENT: 7:45 PM